**Advisor Meeting Minutes**

**Casual Jobs Database V.1**

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| **Meeting Date** | **Meeting Time** | **Location** |
| [30/09/2020] | 10.30-11.00am | WelTec |

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| **Meeting Advisor** | **Steve McKinlay** |
| **Meeting Purpose** | Discussion about User Manual, Testing Document, Debug Report, and panel interview questions. |

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| **Participants** |  |
| Ruban Ravi Sebastian (2207078) |  |
| Kalaivani Ilango (2208791) |  |
| Supun Chandra Malimage (2193624) |  |

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| **Agenda Item** | **Discussion** | **Action plan** |
| 1. Progress | Discussed about Client’s Final Presentation and documents to be prepared | NA |
| 1. Documentations | * We presented all the documents to the advisor. He was fully satisfied and appreciated our efforts | NA |
| 1. Panel Interview Questions | * We discussed about how to prepare for panel. We got few ideas about the questions. * He asked us to answer the questions honestly | NA |
| 1. Other | Clarified few doubts regarding Individual report. He gave few suggestions about it. | NA |

These minutes of 30/09/2020 were accepted: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature